



Pacific Northwest Region Outreach Notice Permanent Fire Hire

Announcement Open Period:

January 27 to February 5, 2020 8:59 PM (PT)

Today's Date: January 8, 2020

The Pacific Northwest Region is looking for committed, hardworking, highly skilled workforce to support fire, aviation and fuels management program within in Oregon and Washington. The fire and aviation management program is very rewarding and requires talented people working safely as part of a team in a variety of specialized positions; including dispatch, engine crews, fire & fuels management, hand crews, helitack, interagency hotshot crews, and prevention. A Centralized Fire Hire Process is being utilized to fill approximately 28 positions located across the Pacific Northwest Forests of Oregon and Washington.

This outreach is specifically for 2 Announcements:

1. **Helitack Squad Leader**, GS|0426|6/7 (Permanent Seasonal, 18/8 tour)
 - **Announcement Number: 20-FIRE-DHA-CRT-HTKSQR-67DH**
2. **Handcrew Squad Leader**, GS|0462|5/6 (Permanent Seasonal, 13/13 tour)
 - **Announcement Number: 20-FIRE-DHA-CRT-HCREW-56DH**

The vacancy announcements for these positions will be posted on the U.S. Government's official website for employment opportunities at [USAJobs](#) on the opening date of the announcement. This is a national vacancy announcement with a specific opening and closing date. The vacancy announcement will be open for applications on January 27, 2020. Those who wish to be considered for these positions in the above listed announcements must apply to the vacancy announcements and specific duty location(s) they are interested in by the closing date of February 5, 2020 (11:59 PM ET).

The Certificates of Candidates for these positions will be issued to the selecting officials on or about March 15, 2020.

These positions will use the Direct-Hire Authority; the position is open to The Public, all applicants who meet the minimum qualifications, to include any selective placement factor(s), if applicable, will be referred to the selecting official. Before a certificate is issued to the selecting official, the resume is reviewed to ensure that you meet all the qualification requirements. A rating will not be used; veteran's preference does not apply due to the existence of the Direct Hire authority for this position.

No Backfill of positions that are vacated during the fire hire event will occur. This announcement is specifically targeting current vacant positions in the region. Applicants should check the status of their application during this time in your USAJobs account.

Current Vacancy information for all Pacific Northwest Forests: [R6 Permanent Fire Hire webpage](#).

A current list of vacant positions can be found below on the next page. **You are highly encouraged to utilize the contact information for each vacant position to express your interest in the position** as well as utilizing the outreach form located on the last page of this document if you are interested in a vacant position. Your response is important. **Please address your outreach response to the contact listed for each location.** Additional information about the position is available from the listed contact.

Handcrew Squad Leader Announcement Number: 20-FIRE-DHA-CRT-HCREW-56DH

Position Status	Forest	District	Duty Station State	Module Designator	Module Type	Position	GS Series Grade	Tour	Contact	Contact Numbers	Contact Email
VACANT	Deschutes	Sisters RD	Sisters, OR	C-401	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	James Osborne	(541) 480-3285	james.osborne@usda.gov
VACANT	Malheur	Emigrant Creek RD	Hines, OR	C-201	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Ryan Hussey	(541) 573-4302	Jeffrey.Hussey@usda.gov
VACANT	Malheur	Blue MT. RD	John Day, OR	-	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Jeremy Cowie	(541) 575-3736	jeremy.cowie@usda.gov
VACANT	Malheur	Prairie City RD	Prairie City, OR	C-401	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Russ Reimers	(541) 820-3804	russ.reimers@usda.gov
VACANT	Mt. Baker-Snoqualmie	Darrington RD	Darrington, WA	Mt. Baker T2IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	William Bowman	(360) 436-2335	william.bowman@usda.gov
VACANT	Mt. Hood	Clackamas River RD	Estacada, OR	C-12	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Jeremy Goers	(503) 622-2011	jeremy.goers@usda.gov
VACANT	Okanogan-Wenatchee	Chelan RD	Chelan, WA	C-22 Chelan IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Kyle Cannon	(509) 682-4951	kyle.cannon@usda.gov
VACANT	Okanogan-Wenatchee	Cle Elum RD	Cle Elum, WA	Cle Elum IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Michael Starkovich	(509) 852-1047	michael.starkovich@usda.gov
VACANT	Okanogan-Wenatchee	Cle Elum RD	Cle Elum, WA	Cle Elum IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Michael Starkovich	(509) 852-1047	michael.starkovich@usda.gov
VACANT	Okanogan-Wenatchee	Entiat RD	Entiat, WA	C-52 Entiat IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Kyle Cannon	(509) 682-4951	kyle.cannon@usda.gov
VACANT	Okanogan-Wenatchee	Entiat RD	Entiat, WA	C-52 Entiat IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Kyle Cannon	(509) 682-4951	kyle.cannon@usda.gov
VACANT	Okanogan-Wenatchee	Entiat RD	Entiat, WA	C-52 Entiat IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Kyle Cannon	(509) 682-4951	kyle.cannon@usda.gov
VACANT	Okanogan-Wenatchee	Wenathcee River RD	Leavenworth, WA	C-74 Wenatchee River IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Cary Stock	(509) 548-2581	cary.stock@usda.gov
VACANT	Okanogan-Wenatchee	Tonasket RD	Tonasket, WA	C-93 Tonasket IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Todd Camm	(509) 486-5152	todd.camm@usda.gov
VACANT	Okanogan-Wenatchee	Tonasket RD	Tonasket, WA	C-93 Tonasket IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Todd Camm	(509) 486-5152	todd.camm@usda.gov
VACANT	Okanogan-Wenatchee	Methow Valley RD	Winthrop, WA	C-43 Methow IA	Handcrew - Type 2IA	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Matthew Ellis	(509) 996-4015	matthew.ellis2@usda.gov
VACANT	Rogue Siskiyou	High Cascades RD	Prospect, OR	C-62	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Larry Pingel	(541) 560-3408	larry.pingel@usda.gov
VACANT	Wallowa-Whitman	Whitman RD	Baker City, OR	C-1-4	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Joel McCraw	(541) 523-1376	Joel.McCraw@usda.gov
VACANT	Wallowa-Whitman	Whitman RD	Baker City, OR	C1-4	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Joel McCraw	(541) 523-1376	Joel.McCraw@usda.gov
VACANT	Wallowa-Whitman	Eagle Cap RD	Enterprise, OR	C-51	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Nathan Goodrich	(541) 426-5583	nathan.goodrich@usda.gov
VACANT	Wallowa-Whitman	Eagle Cap RD	Enterprise, OR	C-52	Handcrew - 5 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Nathan Goodrich	(541) 426-5583	nathan.goodrich@usda.gov
VACANT	Wallowa-Whitman	Eagle Cap RD	Enterprise, OR	C-53	Handcrew - 5 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Nathan Goodrich	(541) 426-5583	nathan.goodrich@usda.gov
VACANT	Wallowa-Whitman	Whitman RD	Halfway, OR	C-1-2	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Joel McCraw	(541) 523-1376	Joel.McCraw@usda.gov
VACANT	Wallowa-Whitman	La Grande RD	La Grande, OR	C-6-5	Handcrew - 10 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Jody Prummer	(541) 962-8553	Jody.Prummer@usda.gov
VACANT	Wallowa-Whitman	Whitman RD	Unity, OR	C-1-1	Handcrew - 5 Person Mod	Handcrew Squad Leader	GS 0462 5 6	PSE, 13/13	Joel McCraw	(541) 523-1376	Joel.McCraw@usda.gov

Helitack Squad Leader Announcement Number: 20-FIRE-DHA-CRT-HTKSQR-67DH

Position Status	Forest	District	Duty Station State	Module Designator	Module Type	Position	GS Series Grade	Tour	Contact	Contact Numbers	Contact Email
VACANT	Malheur	Supervisors Office	John Day, OR	-	Helitack	Helitack Squad Leader	GS 0462 6 7	PSE, 18/8	Joey Fansler	(541) 575-3374	joseph.fansler@usda.gov
VACANT	Okanogan-Wenatchee	Supervisors Office	East Wenatchee, WA	Short Haul	Helitack	Helitack Squad Leader	GS 0462 6 7	PSE, 18/8	Travis Will	(509) 884-2492	travis.will@usda.gov
VACANT	Okanogan-Wenatchee	Supervisors Office	East Wenatchee, WA	Type 3	Helitack	Helitack Squad Leader	GS 0462 6 7	PSE, 18/8	Travis Will	(509) 884-2492	travis.will@usda.gov

Anticipated Process and Timeline

January 6, 2020 – Outreach begins. Information is available on the Pacific Northwest Region website listing all vacant permanent fire vacancies and locations for the above announcements.

January 27, 2020 – Vacancy announcements will be activated in [USAJobs](#).

February 5, 2020 – Application deadline, 11:59 Eastern Time. Apply through www.usajobs.gov.

March 2 – 13, 2020 – Review Applicant resumes and supporting documentation, conduct reference checks.

March 16 – April 4, 2020 – Selections. Representatives from each forest will make recommendations for hiring. Candidates selected will be notified by a Forest Service representative by phone. Those not selected should check your USAjobs account for status updates. During the selection week candidates will be given 4 hours to respond to voicemails or emails from the recommending officials. It is highly encouraged to be available via phone during this time.

June, 2020 – First possible effective date.

Note: Interagency Fire Program Management (IFPM) and Forest Service – Fire Program Management (FS-FPM) qualifications must be met prior to vacancy closing date.

How to Apply:

Please read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of the announcement. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday). Applying online is highly encouraged. If applying online poses a hardship, please contact FS HRM Contact Center Phone: 877-372-7248 Option 2 well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement in order to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Please contact FS HRM Contact Center if you require this for any part of the application and hiring process.

Step1 – Create a USAJOBS account

(If you do not already have one) at www.usajobs.gov. It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

Step 2 - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account.

Resume that includes: 1) personal information such as name, address, contact information; 2) education; 3) detailed work experience related to this position as described in the responsibilities section including work schedule, hours worked per week, dates of employment; title, series, grade (if applicable); 4) supervisor's phone number and whether or not the supervisor may be contacted for a reference check; 5) other qualifications.

Documentation to address how you meet the minimum of 90 days of wildland firefighting experience is required.

Step 3 - Click "Apply Online"

Follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required. You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

- **Resume** ensure the following is included in your resume for evaluation: 1) personal information such as name, address, contact information; 2) education; 3) detailed work experience related to this position as described in the responsibilities section including work schedule, hours worked per week, dates of employment; title, series, grade (if applicable); 4) supervisor's phone number and whether or not the supervisor may be contacted for a reference check; 5) other qualifications.
- **IQCS Master Record or other supporting documentation** showing your training and qualifications for the position. If an IQCS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.
- **College Transcripts** if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
- **CTAP/ICTAP documentation** if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to and/or updating your application information, rather than replacing a previous submission, you must upload both the old document and the new document.

Agency Contact Information:***HRM Contact Center***

Phone: 877-372-7248 Option 2

TDD: 800-877-8339

Email: SM.FS.FSJobs@usda.gov

Agency Information: USDA Forest Service

Do not mail in applications. See instructions on How to Apply.

Things to keep in mind when applying:

- Vacancy Announcements on USAJobs will give examples of the specialized experience for each position advertised. Ensure your resume matches the listed specialized experience requirement in plain language. This should be listed under a work experience that shows title, series, grade and time period performed so that HR can properly credit. Ensure all SF-50's showing on-boarding/off-boarding and performance for each time period or statement as to why missing that time period is properly loaded into USA Jobs.
 - Ensure all required documents listed in the vacancy announcement are attached to your application.
 - Allow yourself plenty of time to apply for positions. The USA Jobs and USA Staffing system closes all announcements at midnight Eastern on closing date.
 - Print and read the entire vacancy announcement to ensure you have included all required information and documents.
 - Ensure you have a current IQCS Master Record (For Fire Positions Only)

Other places to have questions answered or get further information:

- FS Videos: [Welcome to the Forest Service: Applying for a Job](#)
- USA Jobs YouTube Videos: [How to Apply for Federal Jobs](#)

Outreach Notice

Pacific Northwest Region Fire Hire Outreach Notice Reply

If you are interested in any of these positions, please complete the following information **by January 27, 2020** and **send to the respective contacts for the duty location/s your applying for** listed in the Pacific Northwest Region Fire Hire Outreach located on the [R6 Permanent Fire Hire webpage](#).

Please respond to the outreach if you are interested in filling either a vacant position *or one that may become vacant through the Fire Hire process*. Your response is important in allowing supervisors to know who has applied to their positions and allows you the opportunity to learn more about the position prior to it being filled.

Personal Information:

Name:

Address:

E-mail:

Phone:

Current title/series/grade:

Do you qualify for the 462 Series: Yes No

Are you currently a permanent Federal employee? Yes No

If YES, current Agency and location:

Current Red Card Qualifications: